

The Atchison County Library County Library Board met on Monday, July 21, 2025 at 9:30 a.m. Those present were Janet Griffin, Vicki Pearson, Cathy Lien, Lydia Hurst, Jayne Martin, Carol Clark and Jennifer Roup.

The agenda was reviewed. Janet Griffin asked for a motion to accept the agenda as presented. Vicki Pearson moved to accept and Jayne Martin seconded. Motion carried.

Jennifer Roup noted that the board needed to officially elect Lydia Hurst as a board meeting and that the election needed to be passed onto the Commission for approval.

Carol Clark presented the June Budget. Carol reviewed the architect's bill and that the budget needs to be revisited. Janet Griffin asked for a motion to accept the June minutes. Lydia Hurst made a motion and Vicki Pearson seconded. Motion passed.

Carol Clark presented the June expenses. The lawn care for Tarkio was discussed. The budget for this needs to be paired down if possible.

We have a CD maturing in July. We need to decide if we should re-invest it. Jennifer Roup Griffin asked for a motion to approve the June expenses. Vicki Pearson made a motion, Cathy Lien seconded. Motion carried. Cd #16545 matures on 7.23.25. It was noted in discussion that one of the local banks was paying 4%. To our knowledge, Citizens is still at 3.75%. Jayne Martin moved and Lydia Hurst seconded that the \$300,000 plus the interest earned of \$6,534.25 be reinvested at the best possible rate within Atchison County and that further Board action would be required for interest below 4%. Motion passed.

July expenses so far were presented. There are items on the expense report that were reviewed, including many supplies for the upcoming library events.

The board moved into executive session at 10:44 a.m.

The board return from executive session at 11:33 a.m.

After leaving the executive session, the board agreed that Amanda Agnew's employment would be terminated effective Thursday, July 18, 2025.

The board then reviewed July expenses. A discussion was held on opening a debit card for operational purposes. Jennifer Roup has drafted a policy for the use of the debit card for local purchases. Janet Griffin approved and moved to recommend that the library open a debit card account with the limit of \$2000 at Citizens Bank & Trust. Janet Griffin asked for a motion to approve that plan, Vicki Pearson made a motion and Jayne Martin seconded. Motion carried. Janet Griffin asked for a motion to approve the July expenses. Jayne Martin made the motion, Cathy Lien seconded.

The next item on the agenda was Jennifer Roup's Director's report. Jennifer presented a question to the board wondering if they should charge for admission in to the Kite Show on August 9. It was decided that the board would not charge admission but would advertise that a free will donation will be collected at the entrance to the parking lot.

Janet Griffin made a motion to adjourn the meeting. Cathy Lien made a motion, Lydia Hurst seconded. Motion carried, meeting adjourned.

The next board meeting will be August 18, 2025 at 9:30 a.m.